

Hostage Plan

2612.1 NOTIFICATIONS

Hostage incidents will be dealt with in a manner that will ensure the safe release of the hostage, safeguard the lives of staff and visitors, and to return the violator to safe custody.

- (a) Any staff member discovering a hostage situation will immediately notify the appropriate Watch Deputy/SSO.
- (b) The Main Control Deputy/SSO will make proper notifications following the chain of command.
- (c) The Watch Commander will immediately notify the Department Commander. The Department Commander will request that the Crisis Negotiations Team (CNT) and SWAT respond to the facility.
 - 1. An exterior perimeter should be set up utilizing patrol Deputies or an outside agency.
- (d) The Watch Commander will alert the Correctional Health Services (CHS) to the situation but direct them to remain on alert in the area of their office.
- (e) The Main control Deputy/SSO will have paramedics respond to the facility and stage at a designated location.

2612.2 MANAGEMENT OF THE SCENE

- (a) Deputies will isolate and control the scene to keep the incident in a fixed area.
- (b) Spectators are not allowed at the scene. Everyone at the scene will participate in solving the problem as directed, or be kept away.
- (c) Prior to CNT personnel arriving, only the Incident Commander will grant demands made by the hostage taker(s).
- (d) An inner perimeter will be established by the Sergeant responsible for the area in which the incident is occurring.
 - 1. The incident will be under the supervision of the same Sergeant regardless of where the perimeter moves within the facility.
 - 2. No one will enter or leave the scene except with the Sergeant's permission.
 - 3. The perimeter will be set in a manner that blocks all avenues of escape.
- (e) While establishing the perimeter, the identity of participants will be established.
 - 1. Identify the hostage taker(s).
 - 2. Identify the hostage(s).
 - 3. Identify the type of weapon(s) involved.
 - 4. Identify the Deputies as they are posted.

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- (f) The Watch Commander will be notified of the scene containment and participant identities.
- (g) The Sergeant will assess the situation and determine further logistic and personnel requirements.
- (h) [REDACTED]
- (i) The designated ERT team will be staged appropriately.
 - 1. Obtain a copy of the hostage taker(s) booking record.
 - 2. Obtain a copy of the area floor plan.
 - 3. Personally update the Watch Commander on all current available information.
 - 4. Ensure the incident is being recorded on video tape.
 - 5. Maintain a written log of the incident to include:
 - i. All demands made by the hostage taker(s).
 - ii. All crimes committed
- (j) An outer perimeter will be established to provide a buffer zone in which assigned staff can work.
- (k) Deputies assigned to the scene will be positioned by the Sergeant. Staff at the scene will be cautioned not to influence the hostage taker(s) through speech or actions.
- (l) The Sergeant will assign Deputies to:
 - 1. A position/location out of view of the public/media should be established for the CNT/ SWAT members prior to their arrival.
 - i. This should include a designated parking area for arriving personnel and a separate designated area for the media.
- (m) When possible, the incident will be contained in one location. The remainder of the facility will be on a lock down status.

2612.3 DURING NEGOTIATIONS

- (a) While at the scene the CNT members will conduct all communications between the hostage taker(s) and command staff.
- (b) No person has rank or authority while being held hostage.
- (c) The hostage taker(s) may be informed, if necessary, that no inmate will be allowed to escape from custody because of a hostage situation.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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2612.4 ENDING THE INCIDENT

- (a) Upon the release of the hostage(s) or termination of the crisis, the Sergeant will ensure that:
 - 1. Medical attention is provided as required.
 - 2. The hostage taker(s) is isolated/ separated in the facility under close supervision.
 - 3. The crime scene integrity is maintained and Sheriff's Department Identification is called to respond.
 - 4. The facility is returned to normal operations, as soon as possible, when safety and security permits.
- (b) The Sergeant will direct that Deputies involved in the incident write the appropriate report(s).
 - 1. One Deputy will be assigned to write the Initial Crime Report
 - 2. Each Deputy involved will write a Follow-up report
- (c) The Watch Commander will ensure that all staff members, including CNT members, involved in the incident participate in debriefing.
 - 1. A written critique of the incident will begin following debriefing. The critique will be submitted to the Division Commander the same day.
- (d) Media relations are the function of the Public Information Office (PIO) who will prepare all releases to the media.